GOVERNMENT OF ANDHRA PRADESH
ABSTRACT

Industrial Promotion - Operational guidelines for implementation of state support package of incentives to M/S Kia Motors India Private Limited ("KMI") – Orders - Issued.

INDUSTRIES AND COMMERCE (P&I) DEPARTMENT

G.O.Ms.No. 41 Dated: 04 -06-2021

Read the following:-

1. G.O.Ms.No.34, Inds. & Com.(IP & INF) Department, dated 29.04.2015.
2. G.O.Ms.No.108, Inds. & Com. (P&I) Dept.,dated 14.11.2015.
3. G.O. Ms.No.40, Inds. & Com. (P&I) Department, dated 08.03.2017.
4. G.O.Ms.No.56, Inds. & Com. (P&I) Department, dated 26.04.2017.
5. Memorandum of Understanding between Government of Andhra Pradesh and Kia Motors Corporation, dated 27.04.2017.
6. G.O.Ms.No.62, Inds. & Com. (P&I) Department, dated 26.04.2018.
7. Memorandum of Agreement between Government of Andhra Pradesh and Kia Motors India Private Limited, dated 15.11.2018.
8. From the Director of Industries, A.P, Vijayawada eOffice File No: INC02-17024/6/2019-I&I-I DOI (Computer No: 978474),dated 12-01-2021.

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ORDER:

In the G.Os 1st and 3rd read above, Government has issued orders and formulated the Automobile and Auto Components Policy 2015-2020 and the Backward Areas Ultra Mega Integrated Automobile Projects Policy (respectively), in order to enable the creation of a world-class auto industry and auto components eco-system in the State of Andhra Pradesh.

2. In G.O 2nd read above, orders were issued regarding the operational guidelines in relation to incentives extended to all eligible Micro, Small, Medium, Large and Mega industries. However, no operational guidelines were issued for implementation of the "Backward Areas Ultra Mega Integrated Automobile Projects Policy".

3. In the G.O 4th read above, orders were issued extending certain incentives to KMC / KMI to set up car manufacturing facility with the production of 3,00,000 Cars per annum at Erramanchi and Gudipalli Villages, Ananthapuram District with an investment of USD 1.6 Billion including the eligible fixed assets of USD 1.0 Billion and an investment of USD 500 Million by vendors and associates over a period of 7 years with a total investment of USD 2.0 Billion, with a potential to create employment opportunity together with the Associates and Vendors for 4,000 permanent and direct employees and 7,000 temporary employees, under Backward Area Ultra Mega Integrated Automobile Policy and Industrial Investment Promotion

(P.T.O)

Policy 2015-20. Further in the G.O 6th read above, the Government have issued certain amendments to the afore said GO in order to enable the Company to recover 100% of investment in Eligible Fixed Assets, post GST Regime.

4. In the eOffice File 8th read above, the Director of Industries, A.P, Vijayawada has submitted the draft operational guide lines of KIA Motors duly incorporating the suggestions of the Finance Department and requested to approve the same.

5. Government after careful examination of the proposals of the Director of Industries, hereby accord the approval of the Operational Guidelines for implementation of state support package of incentives to M/S Kia Motors India Private Limited ("KMI") as appended to these orders.

6. This orders issues with the concurrence of Finance (FMU.I&C,I&I,Energy) Department, vide their U.O.No.FIN01-FMU0ASD(IC)/140/2020-FMU-IIEIC (C.No.1200612) dt:17-12-2020.

(BY ORDER AND IN THE NAME OF THE GOVERNOR OF ANDHRA PRADESH)

R KARIKAL VALAVEN
SPECIAL CHIEF SECRETARY TO GOVERNMENT

To
The Director of Industries, A.P. Vijayawada.
Kia Motors India Private Limited (KMI), Erramanchi Village, Penukonda Mandal, Anantapur District, PIN-515 164.
Copy to:
The Finance (FMU.I&C,I&I,Energy) Department.
The Law Department.
The P.S. to Secy. to C.M.
The P.S. to Minister (Ind., Com, IT, SD and Training)
The P.S. to Chief Secretary to Government.
The P.S. Spl.C.S. to Govt. & CIP, Industries & Commerce Department.
The eOffice file No.INC01-IND/168/2019.
SF/SCs.

// FORWARDED::BY ORDER//

SECTION OFFICER.

Annexure to G.O.Ms.No.41, Industries & Commerce (P&I) Dept, dated 04-06-2021

OPERATIONAL GUIDELINES FOR IMPLEMENTATION OF STATE SUPPORT PACKAGE OF INCENTIVES TO M/s. KIA MOTORS INDIA PRIVATE LIMITED ("KMI").

Ref:	1. G.O.Ms.No.34, Inds. & Com.(IP & INF) Department dated 29.04.2015
	2. G.O.Ms.No.108, Inds. & Com. (P&I) Dept. dated 14.11.2015
	3. G.O. Ms.No. 40, Inds. & Com. (P&I) Department dated 08.03.2017
	4. G.O.Ms.No.56, Inds. & Com. (P&I) Department dated 26.04.2017
	5. Memorandum of Understanding between Government of Andhra Pradesh and Kia Motors Corporation dated 27.04.2017
	6. G.O.Ms.No.62, Inds. & Com. (P&I) Department dated 26.04.2018
	7. Memorandum of Agreement between Government of Andhra Pradesh and Kia Motors India Private Limited dated 15.11.2018

1.1. INTRODUCTION:

In the G.O.s 1st and 3rd cited above, Government has issued orders and formulated the Automobile and Auto Components Policy 2015-2020 and the Backward Areas Ultra Mega Integrated Automobile Projects Policy (respectively), in order to enable the creation of a world-class auto industry and auto components eco-system in the State of Andhra Pradesh.

While the State of Andhra Pradesh has been able to attract considerable investment from Indian manufacturers, major international auto makers had expressed their inability to establish manufacturing facilities in the State of Andhra Pradesh citing different limiting provisions of policy and comparatively better incentives available in competing states. Multiple stakeholder discussions preferred a need to offer a substantively attractive package including social ecosystem and a robust skill inventory for the entire value chain of auto manufacturing in the State of Andhra Pradesh. The Government formulated the Backward Areas Ultra Mega Integrated Automobile Projects Policy to address a range of policy and regulatory support mechanisms to appeal to investors to set up projects in the backward areas as notified by the Central Government (vide notification dated September 28, 2016) which include the following districts of the State of Andhra Pradesh:

(i) Anantapur
(ii) Chittoor
(iii) Cuddapah
(iv) Kurnool
(v) Srikakulam
(vi) Vishakhapatnam

(vii) Vizianagaram

Under the Backward Areas Ultra Mega Integrated Automobile Projects Policy, the Government, in the reference (4), cited above, issued orders extending certain incentives to Backward Areas Ultra Mega Integrated Automobile Projects which will include projects such as M/s KIA Motors Corporation ("**KMC**") / M/s. Kia Motors India Private Limited ("**KMI**").

The Government, in reference (2) cited above, issued orders regarding the operational guidelines in relation to incentives extended to all eligible Micro, Small, Medium, Large and Mega industries. However, no operational guidelines were issued for implementation of the "Backward Areas Ultra Mega Integrated Automobile Projects Policy".

The Government, in the reference (4) cited, issued orders extending certain incentives to KMC / KMI to set up car manufacturing facility with the production of 3,00,000 Cars per annum at Erramanchi and Gudipalli Villages, Ananthapuramu District with an investment of USD 1.6 Billion including the eligible fixed assets of USD 1.0 Billion and an investment of USD 500 Million by vendors and associates over a period of 7 years with a total investment of USD 2.0 Billion, with a potential to create employment opportunity together with the Associates and Vendors for 4,000 permanent and direct employees and 7,000 temporary employees, under **Backward Area Ultra Mega Integrated Automobile Policy and Industrial Investment Promotion Policy 2015-20**. Further in the reference (6) cited, the Government issued certain amendments to the afore said GO in order to enable the Company to recover 100% of investment in Eligible Fixed Assets, post GST Regime.

Against this backdrop, it is necessary to issue separate operational guidelines for implementation of GOs in the reference 4th and 6th cited, issued with reference to M/s. Kia Motors India Private Limited ("**KMI**") instead of issuing Operational Guidelines for an "Ultra Mega Integrated Automobile Project in the Backward Areas of Andhra Pradesh", as there is no other industry is established under this policy.

2.0 Definitions:

For the purpose of these Operational Guidelines, the following terms have been defined:

a) ***Industrial Development Policy (IDP) 2015-2020***: Industrial Development Policy means, the policy of incentives / facilities announced by the State Government vide G.O.Ms.No.36, Industries & Commerce (IP & INF) Department, dated: 29.04.2015.

b) ***Automobile and Automobile Components Policy 2015-2020:*** Automobile and Automobile Components Policy means, the policy of state incentives / facilities announced by the State Government vide G.O.Ms. No. 34, Industries & Commerce (IP & INF) Department, dated: 29.04.2015 and amendments issued thereon vide G.O. Ms. No.51, Ind. & Com. (P&I) Department, dated: 17.07.2015.

c) ***Ultra Mega Integrated Automobile Project in the notified Backward Districts in Andhra Pradesh***: The ultra-mega integrated automobile project shall mean and include in part or in whole, Engine Plant, Press Shop, Body Shop, Transmission Line, Assembly Line, Paint Shop, Foundry Shop, etc.

The total project investment in the integrated automotive manufacturing plant by the KMI shall either be on its own and/or in consortium and/or through joint venture and/or partly through associate/ancillary suppliers to create a minimum installed capacity of not less than 3,00,000 completely built up automotive units per/annum, with a minimum localization ratio of 80% (Eighty Percent) ex works.

d) Associates/Vendor/Ancillary Companies Suppliers to Ultra Mega Integrated Automobile Projects

The Associates / vendor / Ancillary suppliers to be eligible for the fiscal incentives, should collectively undertake a total Investment of 0.5 Billion USD within 5 years from the date of executing the memorandum of understanding / investment agreements / memorandum of agreements with the State Government.

"***Associate***" means any suppliers, service providers and/or vendors that, directly or indirectly controls, or is under the control of, Kia Motors Corporation (KMC) and/or Hyundai Motor Company and/or Hyundai Motor Group, or any entity which the latter owns not less than 30% of the voting shares in the share capital of the controlled entity, that, whether directly or indirectly through its subsidiaries, (i) provides auto components, parts and services thereof, not less than fifty percent (50%) of the production and/or service capacity for a period of ten (10) years or (ii) supplies a hundred percent (100%) requirement of KMI in respect of a specific auto components, parts and services as certified by KMI for a period of five (5) years, from their respective date of commencement of commercial production, and constructs manufacturing and / or service facilities at the project location.

"***Vendor***" means any suppliers, service providers and/or vendors that whether directly or indirectly through its subsidiaries, (x) provides auto components, parts and services thereof, not less than fifty percent (50%) of the production and/or service capacity for a period of ten (10) years, to KMI and/or its Associates or (y) supplies a hundred percent (100%) requirement of KMI and/or its Associates in respect of a specific auto components, parts and services as certified by KMI and/or its Associates for a period of five (5) years, from their respective date of

commencement of commercial production, and (ii) constructs manufacturing and / or service facilities at the project location, and (iii) that is not an Associate; to the extent that, any such suppliers, service providers and/or vendors shall decide in writing as the Vendors by KMI.

MOU: Memorandum of Understanding between Government of Andhra Prad esh and Kia Motors Corporation dated 27.04.2017

MOA: Memorandum of Agreement between Government of Andhra Pradesh and M/s Kia Motors India Private Limited dated 15.11.2018.

There will be separate Operational guidelines issued for associates/ Anci llary *and vendors for claim of incentives.*

2.1. Area of operation

These operational guidelines have been formulated under the Ultra Mega Integrated Automobile Projects Policy, and applicable to KMI for projects set up in the notified Backward Districts in Andhra Pradesh

2.2. ***Investment Period***: The investment Period shall mean five years with a two years extension period from the date of execution of the memorandum of understanding by the Government with KMI dated 27.04-2017.

3.1. Fiscal incentives

Incentives shall be made available to M/s. KMI by the Government for a perio d of twenty five (25) years (or) upon achieving the recovery of a value of Elig ible Fixed Assets equivalent to one hundred percent (100%) under the GST re gime, whichever is earlier, subject to the Company meeting their project oblig ations, terms & conditions of the MoA entered into with the GoAP, including th e Government orders. The state fiscal incentives shall not exceed 100% of inv estment made in Eligible Fixed Assets in the investment period.

Incentives offered under State Support Packages and the procedure for filing claims are as indicated below:

3.2. Refund of Output SGST finally accrued to State on the sale of motor vehicles and on sale of spare parts

Incentive	GoAP undertakes to grant to M/s. KMI a refund of output SGST finally accrued to the State of AP on Sale of Cars & Sale of spare parts sold in the state of Andhra Pradesh including

	on the value addition made by the dealers in the State of A.P. The total output of SGST finally accrued to the State of Andhra Pradesh on the sale of motor vehicles and on sale of spare parts of its own brand or other brands including the value addition made by dealers shall be refunded from the date of commencement of commercial production. The Company shall obtain the details of the Gross SGST paid during the year for which the claim is being made duly certified by SGST /Commercial Tax authorities. Tax paid relates to sale of actual production/ manufacturing but not trading. GST department Officer shall ensure that no stocks have been transferred from one dealer to other dealer.
Enclosures	• **Annexure K1** • Form-A issued by Joint commissioner, State Taxes, Anantapuramu Disrtict **Annexure K1-A** • Production particulars for last 3 years duly certified by CA for its Expansion/ Diversification is applicable • Valid CFO from APPCB
Time limit	The claims shall be filed through online incentive portal on half yearly basis Any claim applications filed by the Company before the issuance of this notification shall be deemed to have been filed under these operational guidelines for Backward Areas Ultra Mega Integrated Automobile Projects. The claims shall be filed through online incentive portal on half yearly basis within next 6 months from the DCP or date of issue of this notification or from the date of completion of such half year. 1st Half year means 1st April to 30th September and 2nd Half year means 1stOctober to 31st March of every year.

3.2 Refund of non-creditable SGST paid

Incentive	The Government shall reimburse the non-creditable SGST paid on procurement of works, contract services or other goods or services used for the construction of all facilities at the Project including manufacturing facilities, Training Centre, Truck Terminals, Townships, *as per the* *applicable provisions of APSGST'2017*, for period of 25 years from the Date of Commencement of Construction (DCC).
Enclosures	• **Annexure K1-B**

	• Form-A issued by Joint Commissioner, State Taxes, Anantapuramu disrtict • Valid CFO from APPCB
Time limit	The claims shall be filed through online incentive portal on half yearly basis within 6 months from the Date of Commercial Production (DCP) or date of issue of this notification whichever is later. Any claim applications filed by the Company before the issuance of this notification shall be deemed to have been filed under these operational guidelines for Backward Areas Ultra Mega Integrated Automobile Projects. The claims shall be filed through online incentive portal on half yearly basis within 6 months from the DCP or date of issue of this notification or from the date of completion of such half year. 1st Half year means 1st April to 30th September and 2nd Half year means 1st October to 31st March of every year.

3.3 Refund of VAT on procurement of petroleum products

Incentive	The Government shall reimburse the VAT on procurement of petroleum products for purposes of initial fueling of tanks of vehicles produced at the plant and for all facilities at the Projects including manufacturing facilities, training center and truck terminals for a period of 25 years from DCP.
Enclosures	• **Annexure K1-C** • Form-A issued by Joint Commissioner, State Taxes,Anantapuramu district • Valid CFO from APPCB
Time limit	The claims shall be filed through online incentive portal on half yearly basis within 6 months from the Date of Commercial Production (DCP) or date of issue of this notification whichever is later. Any claim applications filed by the Company before the issuance of this notification shall be deemed to have been filed under these operational guidelines for Backward Areas Ultra Mega Integrated Automobile Projects. The claims shall be filed through online incentive portal on half yearly basis within 6 months from the DCP or date of issue of this notification or from the date of completion of such half year. 1st Half year means 1st April to 30th September and 2nd Half year means 1st October to 31st

	March of every year.

3.3.1. *Note:- KMI shall file the returns for the month of September and March as per due dates laid down in the applicable GST laws . Further, the details of the supplies to the distributor and supplies in turn to the customers by the distributors to be compiled in the prescribed format by M/s KMI. The same shall be certified by the Road Transport Authority for vehicles manufactured by KMI at its plant which are sold and registered in the State of Andhra Pradesh, which is the primary data for certification by the CT department. Hence, it is suggested that the tax payer may be directed to file all the relevant documentation for the tax period from April to September in the month of November and for the tax period October to March in the month of May. The certificates K1-A,B and C, as prescribed will be issued within 45 days from the date of filing of complete information by the jurisdictional assessing authority.*

3.4. Refund of road tax for vehicles sold and registered in AP

Incentive	Refund of road tax amount payable for vehicles manufactured, sold and registered in Andhra Pradesh for a period of 25 years from the date of commencement of commercial production on a half yearly basis. The State Level Transport Department officer shall certify/Authenticate the payment receipts downloaded from their department website.
Enclosures	• **Annexure K2-A** • Road tax payments certified by the Deputy Transport Commissioner, Anantapuramu District • Valid CFO from APPCB
Time limit	The claims shall be filed through online incentive portal on half yearly basis within 6 months from the Date of Commercial Production (DCP) or date of issue of this notification whichever is later. Any claim applications filed by the Company before the issuance of this notification shall be deemed to have been filed under these operational guidelines for Backward Areas Ultra Mega Integrated Automobile Projects. The claims shall be filed through online incentive portal on half yearly basis within 6 months from the DCP or date of issue of this notification or from the date of completion of such half year. 1st Half year means 1st April to 30th September and 2nd Half year means 1st October to 31st March of every year.

3.5 *Subsidy for Green Measures*

Incentive	The Government shall grant equal to 50% of investment or Rs. 50 crores whichever is less.
Enclosures	• Annexure **K3** • Equipment purchased Bills and payment proof duly certified by the Financial Institution in case of Bank Finance or C. A. for Self Finance. • Valid CFO from APPCB
Time limit	The claims shall be filed through online incentive portal on half yearly basis within 6 months from the DCP or date of issue of this notification or from the date of completion of such half year by 31st March for first half-year and 30thSeptember for second half-year along with the documents mentioned.

3.6. *Power supply @ Rs. 3.00 per KWH / unit*

Incentive	The Government shall reimburse the power charges over and above the charges paid @ Rs.3.00 per unit inclusive of all charges, levies, special peak usage charges etc. irrespective of the amount of consumption or time of usage, day of usage etc. for the Project including manufacturing facilities, training centre and truck terminals for 25 years from the DCP. Power cost reimbursement will be so regulated to ensure that power supply is made at a fixed cost of Rs.3.00 per unit. The power cost reimbursement provided over and above Rs.3.00 per Unit will be considered as an incentive
Enclosures	• **Annexure K 4** • Valid CFO from APPCB
Time limit	The claims shall be filed through online incentive portal on half yearly basis within 6 months from the DCP or date of issue of this notification or from the date of completion of such half year by 31st March for first half-year and 30th September for second half-year along with the documents mentioned.

3.7.1 Training subsidy

Incentive	The Government shall reimburse the training subsidy @ Rs. 10,000 per trainee for 2,000 trainees for five (5) years at the

	end of each financial year upon submission of proof from the DCP. However, training grant will be provided only once for each trainee.
Enclosures	• **Annexure – K5-1,** K5-A, K5-B. • Valid CFO from APPCB
Time limit	The claims shall be filed through online incentive portal on half yearly basis within 6 months from the DCP or date of issue of this notification or from the date of completion of such half year by 31st March for first half-year and 30th September for second half-year along with the documents mentioned.

3.7.2 Training subsidy (Construction & other Facilities Cost)

Incentive	One-time subsidy for the cost of construction of Training Centre and the facilities contained therein provided on the completion of construction.
Enclosures	• **Annexure – K5-2** • **Chartered Engineer Certificate in Annexure** K5-C. • Valid CFO from APPCB
Time limit	The claims shall be filed through online incentive portal on half yearly basis within 6 months from the DCP or date of issue of this notification or from the date of completion of such half year by 31st March for first half-year and 30th September for second half-year along with the documents mentioned.

3.8. Reimbursement of fixed Water Supply

Incentive	The Company shall be reimbursed the fixed water charges @ Rs.35 per ton/KL or actual cost per KL, whichever is less, for the Project, Training Centre and Truck Terminal and water tax (if any) for 25 years or 100% of the Eligible Fixed Assets, whichever is less, from the DCP. These incentives shall be made available for water tanker and ground water Bore well supply at the project site as and when applicable.
Enclosures	• **Annexure – K6** • Valid CFO from APPCB
Time limit	The claims shall be filed through online incentive portal on

	half yearly basis within 6 months from the DCP or date of issue of this notification or from the date of completion of such half year by 31st March for first half-year and 30th September for second half-year along with the documents mentioned.

3.9. Exemption from electricity tax

Incentive	The Government shall exempt the Company from payment of electricity Tax for a period of 25 years from the date of commercial production on both the Government of Andhra Pradesh supply and captive power consumption. The Energy department shall give suitable orders separately to APSPDCL to such effect for exempting the Company from payment of electricity tax.

3.10. Capital subsidy

Incentive	The Government shall disburse capital subsidy for a period of 25 years in equal instalments as agreed in the MoA to meet any gap in fiscal incentives accruing to the KMI so that KMI is able to recoup 100% of its investment in eligible Fixed Assets. Government shall review the actual investment made, volume of sale achieved in the State of AP and the shortfall, if any, in state fiscal incentives after the first three years from DCP and subsequent reviews based on the need and/or every 3 financial years ("Review Period") to ensure that the KMI recoups 100% of its investment in Eligible Fixed Assets over a period of 25 years. The Input Tax Credit (ITC) claimed by KMI shall also be considered as a part of the overall recoupment by KMI for the purpose of computation of the short fall. Post such review, if it is found that the quantum of total state fiscal incentives disbursed in the Review Period is less than the quantum of average yearly incentive for the Review Period; the Government shall grant the KMI an additional monetary capital subsidy to the extent of such shortfall.
Enclosures	• **Annexure – K7** • Valid CFO from APPCB
Time limit	The claims shall be filed through online incentive portal on annual basis from 3rd year onwards, as per the review. The claim shall be filed within 6 months from the end of financial year.

4.1 All above claim applications shall be filed by the Company through online portal **www.apindustries.gov.in** duly selecting the specific incentive forms.

4.2 Special State level committee will be constituted for sanction of incentives pertaining to KMI with the following members.

(i). Director of Industries-member convener
(ii) Commissioner of Commercial Taxes -member
(iii) Member-Secretary, AP Pollution Control Board -member
(iv) MD/ CEO –APSSDC- Member
(v) Commissioner of Transport - Member
(vi) PPP Expert, Finance Department – Member
(vii) Representative of Energy Department – Member
(viii) Representative of Water Resources Department - Member

The committee is the approval authority of SSC recommendations regarding eligible fixed capital investment as indicated in para 5.0 and also Half-yearly eligible incentives payable to M/s KIA MOTORS INDIA PVT LTD ("KMI") as per the Backward areas Ultra Mega Integrated Automobile Policy 2015-20.

4.3 A **dedicated monitoring unit in O/o Director of Industries** consisting of following members will monitor from time to time with respect to the mutually agreed terms and conditions as laid down in MoU, MoA and the related G.Os issued in respect of KMI and also make recommendations to the special State level committee.

i). Joint Director (Incentives)-, O/o Directorate of Industries - Chairman
ii). Deputy Director (INF), O/o Directorate of Industries – Member Convener
iii). Joint Director (INF)-, O/o Directorate of Industries -member
iv).Deputy Director (INF), O/o Directorate of Industries -member
v). Representative of Commercial taxes department-member
vi). Representative of APSFC-member

4.4 The Director of Industries, Joint Director (incentives) and Gm, DIC Anantapur are the key officers to assess the performance of KMI with respect to all types of incentives, certification of compliance & the release of incentives from time to time.

4.5 The functionality in the online portal for enabling monitoring, reporting & compliance w.r.t. the MoU, MoA & applicable GOs with defined responsibilities for the above officers will be incorporated.

4.6 The State Level Committee shall prioritise the sanctioned claims for disbursement of incentives.

4.6. The fiscal incentives claim amounts shall directly credited into KMI's account on a half-yearly basis (as may be mutually agreed between the government and the KMI (in accordance with the MOU / MOA executed

between the Company and (GoAP).

5.0. Self-Financed Enterprise / Industry: The Enterprise / Industries set up with own funds /unsecured loans without any involvement from Scheduled / Commercial Banks / Financial Institutions / APSFC etc. is treated as Self-Financed Enterprise. However, units established first with own funds / unsecured loans and which have obtained term loan subsequently after commencement of production are treated as Self-Financed units for the purpose of sanction of incentives under the policy. Further, wherever, the Enterprises / Industry is established with term loan less than 40% of the project cost will also be considered as self-financed units and in these cases, the Standing Scrutiny Committee (SSC) should invariably co-opt the concerned financial institutions as the member in addition to the existing members in the respective committee.

6.0. The Standing Scrutiny Committee (SSC) consisting of Joint Director (Infra), Deputy Director (Infra), Branch Manager of APSFC and Commercial Tax Officer of the concerned area will inspect the unit and arrive the eligible fixed capital investment of the Company based on the Books of Account. The concerned General Manager will be the hand holding officer between enterprise and SSC.

6.1 Cost of Tools, Dies, Moulds, Jigs and Fixtures

The cost of tools, dies, moulds, jigs and fixtures owned by M/s. KMI shall be recognized as the Eligible Fixed assets and recognizes the nature of production chain within the auto industry and that M/s. KMI shall be undertaking the captive investments on behalf of its Associates / Ancillary and vendors. The cost of said tools, moulds, jigs and fixtures owned by M/s. KMI but installed at the manufacturing plants of Associates/Vendors/ Ancillary within the State of AP shall be eligible for computation and form a part of the Eligible Fixed Assets.

6.2. Duty saved on Import of project Capital Goods

The duty saved amount on project capital goods, imports by M/s. KMI under Export Promotion Capital goods (EPCG) scheme or similar schemes of customs duty exemptions / savings. The Custom duty saved amount in computation of Eligible Fixed Assets. This amount shall be considered for limited purpose of computing Eligible Fixed Assets for the fulfilment of investment obligations of M/s. KMI, but not for grant of the State Fiscal incentives.

6.3. Eligible Fixed assets

In addition to its definition that may be set out in the relevant memorandum of understanding / memorandum of agreement executed by KMI with the Government, the definition of Eligible Fixed Assets shall include land, building (permanent and semi-permanent), plant, machinery, equipment, computer equipment, material handling equipment (like fork lifts, cranes, etc.,) appliances, electrical installations, pollution control / quality control and laboratory equipment, fixtures, tubes, pipes, fitting and storage tanks, installation and supervision charges, and infrastructural facilities including roads within the manufacturing plant, to the extent paid for by the KMI.

It shall also include the waste treatment facilities, transformers, generators and other supportive facilities installed for use in connection with the Project.

The fixed assets shall also include Intangible assets like pre-operative expenses, technical know-how fees including planning fees, expenditure on design and development of products and prototypes, etc which form an integral part of manufacturing process of M/s. KMI and incurred within the investment period and accounted for, as per accounting standards. The cost of intangible assets shall not exceed 10% of the Eligible Fixed Assets.

Incentive amount shall be paid to KMI after duly ascertaining the same, with reference to the value of Eligible Fixed Assets as certified by customs authorities for imported goods, locally procured goods and services rendered from within or outside India as per Commercial invoices filed under GST and accounted for in the Books of Accounts of KMI. For the imported services only commercial invoice and Books of Accounts should be mandatory, including licensee fee and royalty fee amounts.

Note: The Eligible Fixed Assets will include investments made by KMI located only within the backward areas in the State of Andhra Pradesh for manufacturing automobiles, auto components and parts thereof including the after sales service parts. Further, in order to compute the fixed capital investment of the KMI towards land, building, plant, machinery & equipment, etc., the actual cost spent by KMI for acquiring the land, building, plant, machinery & equipment, etc. *inter alia*, including but not limited to the cost of installation, commissioning, construction of such land, building, plant, machinery & equipment, etc. shall be taken, as may be evidenced by the books of accounts of KMI.

Incentive amount shall be paid to KMI, after duly ascertaining the same, with reference to the value of Eligible Fixed Assets

1. **Imported Goods**: As certified by customs authorities based on commercial invoice and accounted in the books of accounts of KMI (Bill of entries will be considered as certificate issued by custom authorities)

2. **For Imported Services (including licensee fee and royalty fee):** Commercial Invoice filed under GST and value recorded in books of accounts of KMI.
3. **Local Goods and Services**: As per the invoice value filed under GST and accounted in books of accounts of KMI.

7.0. Miscellaneous

The Operational Guidelines of Industrial Development Policy 2015-20 are applicable on clarifications / interpretations on the items not covered, if any.

M/s.KMI shall not be entitled to any State Fiscal Incentives, by whatever nomenclature, if their project obligations are not fulfilled as per the MoU terms and conditions, including applicable GOs and MoA. The Company shall not hold GoAP responsible for non-fulfilment of its project obligations, subject to MoU terms and conditions including applicable Government Orders and the MoA.

8.0. Interpretations.

When any matter arises for the purpose of interpretation on which the State Level Committee (SLC) could not take a decision or in case where any suggestions are made outside the scope of SLC, in regard to implementation of the scheme, such matters shall be referred to the Industries & Commerce department, Government of Andhra Pradesh and Industries Department will take appropriate decision after mutual discussion.

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Annexure- K1:

(APPLICATION CUM VERIFICATION FORM FOR Refund of Output SGST, non-creditable SGST paid and *VAT on procurement of petroleum products)*

1.0.	Details of Industry:												
1.1	Name of the Enterprise												
	M/s.												
1.2	Name of the Proprietor/Managing Partner/Managing Director												
1.3	GSTIN No. of the Enterprise/Industry/ Proprietor /Managing Partner /Managing Director:												
1.4	PAN No. of the Proprietor / Managing Partner / Managing Director:												
2.0.	Address of the Enterprise												
2.1	Office												
2.2.	Factory Location												
3.0.	Status												
3.1	Category of the Enterprise (Pl tick mark whichever is applicable)												
	Micro		Small		Medium								
	Large		Mega		Ultra Mega								
3.2.	Constitution of the Organization (Pl tick mark whichever is applicable)												
	Proprietary		Partnership		Pvt.Ltd								
	Public Ltd.		Cooperatives Society		Others								
3.3.	Status of the Industry (Pl tick mark whichever is applicable)												
	New Unit		Expansion		Diversification								
3.4	Date of commencement of production (date of First Sale Bill/ Invoice)												
		D	D	M	M	Y	Y	Y	Y				
3.5.	UAM/ EM - Part II /IEM – Part B / IL No.												
	Date of issue												
4.	EMPLOYMENT												
	S.No.	Category			Male		Female		Total				

	i.	Management & Staff				
	ii.	Supervisory				
	iii.	Workers				
		Total				
	iv.	Local persons				
		% of Local employment				

5. Fixed Capital Investment (in Rs.)

S.No.	Nature of Assets	New /Existing Enterprise	Expansion/ Diversification	% of increase under Exp./ Diversification
i.	(1)	(2)	(3)	(4)
ii.	Land			
iii.	Building			
	Plant & Machinery			
iv.	Total			

(If it is a new enterprise/industry, then column (3) and (4) need not be filled and it may be strike off)

6. **Line of Activity**

	Line of activity	Units (Nos. Tons/Ltrs.)	Capacity	Values in Rs.
New /Existing				
Expan./ Diver. project				
% of increase under Expansion/ Diversification				

Note: In respect of Expansion/ Diversification projects Enterprises involving at least 25% enhancement on fixed capital investment and Capacity are eligible for claiming incentives

7.	Sales Tax APGST /CST / SGST Regn. No &		Date	
8.	Installed capacity of the existing Enterprise as certified by the financial institution/ CA			

9	Production details preceding three years before expansion/ diversification project as certified by the financial institution / CA.	Year	Enterprises	Total production
		1		
		2		
		3		

10.	Sales Tax/SGST reimbursement already availed by the Enterprise	1st Year	2019 - 20	
		2nd year	20_ _ - _ _	
		3rd year	20_ _ - _ _	
		Total		
11	Claim application filed for gross SGST			1st HY / 2nd HY Of FY 20 -
12	Amount claimed for reimbursement			Values in Rs.
	(i)	Output SGST finally accrued to State on the sale of motor vehicles / spare parts		
	(ii)	Refund of non-creditable SGST paid		
	(iii)	VAT on procurement of petroleum products		
	Total			

DECLARATION

I / We hereby confirm that to the best of our knowledge and belief, information given herein before and other papers enclosed are true and correct in all respects. We further undertake to substantiate the particulars about promoter(s) and other details with documentary evidence as and when called for.

I/We hereby agree that I/We shall forthwith repay the amount released to me/us under scheme, if the amount of reimbursement of tax is found to be disbursed in excess of the amount actually admissible whatsoever the reason.

Station: Signature of Authorized Person

Date: with Firm/Office Seal.

- The following documents are to be furnished:

a) Form-A issued by CTO/GST department
b) Valid CFO copy
c) All the required document as per Check-Slip at PART–C, for the first time of the claim.

14. Recommendations of the Inspecting Officer

(not to be filled by the Enterprise/Industry, to be filled by inspecting Officer)

a. Amount claimed in Rs. :

b. Amount recommended in Rs. :

The claim application of the captioned Enterprise/Industry is verified as per the operational guidelines. The Enterprise/Industry did not add or remove any Plant & Machinery and there is no change of line of activity and capacity. Further, the Enterprise/Industry is in continuous operation, there is no break-in- production (if so the details of the break-in-production) and I recommend the above incentives to the captioned Enterprise/Industry.

Signature of Inspecting Officer with Name & Designation.

15. Remarks of the General Manager:

The applicant Enterprise/Industry is eligible for above incentives and the claim is in order. The computation of capital cost has been done as per the provisions under the scheme. I recommend for sanction of above incentives.

Signature of General Manager with Office Seal.

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Annexure – K1-A

Certificate of SGST Accrued to Andhra Pradesh Government

I/We hereby confirm that I/We have examined the suitable Registers, statements, and records available with GST department in respect of Enterprise M/s..... and authorized dealers of enterprise. To certify amount of SGST finally accrued to Govt. of Andhra Pradesh on sale of Cars & Spare parts manufactured and sold by the enterprise in Andhra Pradesh During the period from ___/___/___ to ___/___/____.(1st Half of the Year/2nd Half of the Year)

I/ We hereby certify that Rs …… (in words) is accrued to Government of Andhra Pradesh as gross SGST on sale of Cars & Spare Parts.

Signature & Stamp/seal of the
Joint commissioner ,State Taxes,
Anantapuramu disrtict

Name:

Date:

Place:

Note: Discrepancies noticed if any after issue of certificate, will be informed to the department of Industries for necessary action.

Annexure K1-B

Certificate of Non-Creditable SGST

I/We hereby confirm that I/We have examined the suitable Registers, statements, and records available with GST department in respect of Enterprise M/s..... To certify amount of Non - Creditable SGST amount during the period from___/__/_____ to___/__/_____.(1st Half of the Year/2nd Half of the Year)

I/ We hereby certify that Rs …… (in words) is paid as non-creditable SGST to Government of Andhra Pradesh.

Signature & Stamp/seal of the
Joint commissioner ,State Taxes,
Anantapuramu disrtict

Name:

Date:

Place:

Note: Discrepancies noticed if any after issue of certificate, will be informed to the department of Industries for necessary action.

Annexure K1-C

Certificate of VAT paid on purchase of Petroleum products

We here by confirm that I/We have examined the suitable Registers, statements, and records available with GST department in respect of Enterprise M/s..... To certify VAT amount during the period from___/__/_____ to___/__/_____.(1st Half of the Year/2nd Half of the Year)

I/ We hereby certify that Rs …… (in Words) is paid as VAT to Government of Andhra Pradesh.

Signature & Stamp/seal of the
Joint commissioner ,State Taxes,
Anantapuramu disrtict

Name:

Date:

Place:

Note: Discrepancies noticed if any after issue of certificate, will be informed to the department of Industries for necessary action.

Annexure- K2:

APPLICATION CUM VERIFICATION FORM FOR CLAIMING REIMBURSEMENT OF ROAD TAX CHARGES

1.0.	Details of Industry:											
1.1	Name of the Enterprise											
	M/s.											
1.2	Name of the Proprietor/Managing Partner/Managing Director											
1.3	GSTIN No. of the Enterprise/Industry/ Proprietor / Managing Partner / Managing Director:											
1.4	PAN No. of the Proprietor / Managing Partner / Managing Director:											
2.0.	Address of the Enterprise											
2.1	Office											
2.2.	Factory Location											
3.0.	Status											
3.1	Category of the Enterprise (Pl tick mark whichever is applicable)											
	Micro		Small		Medium							
	Large		Mega		Ultra Mega							
3.2.	Constitution of the Organization (Pl tick mark whichever is applicable)											
	Proprietary		Partnership		Pvt.Ltd.							
	Public Ltd.		Cooperatives Society		Others							
3.3.	Status of the Industry (Pl tick mark whichever is applicable)											
	New Unit		Expansion		Diversification							
3.4	Date of commencement of production (date of First Sale Bill/ Invoice)											
		D	D	M	M	Y	Y	Y	Y			
3.5.	UAM/ EM - Part II /IEM – Part B / IL No.											
	Date of issue											
4.	EMPLOYMENT											
	S.No.	Category			Male		Female		Total			
	i.	Management &										

		Staff				
	ii.	Supervisory				
	iii.	Workers				
		Total				
	iv.	Local persons				
		% of Local employment				

5.	Fixed Capital Investment (in Rs.)				
	S.No.	Nature of Assets	New /Existing Enterprise	Expansion/ Diversification	% of increase under Exp./ Diversification
	i.	(1)	(2)	(3)	(4)
	ii.	Land			
	iii.	Building			
		Plant & Machinery			
	iv.	Total			
	(If it is a new enterprise/industry, then column (3) and (4) need not be filled and it may be strike off)				

6.	**Line of Activity**					
		Line of activity	Units (Nos. Tons/Ltrs.)	Capacity	Values in Rs.	
	New /Existing					
	Expan./ Diver. project					
	% of increase under Expansion/ Diversification					
	Note: In respect of Expansion / Diversification projects, Enterprises involving at least 25% enhancement on fixed capital investment and capacity are eligible for claiming incentives					

7.	Installed capacity of the existing Enterprise as certified by the financial institution/ CA	

8.	Production details preceding three years before expansion/ diversification project as certified by the financial institution / CA.	Year	Enterprises	Total production
		1		
		2		
		3		

9.	Road Tax paid and already availed by Enterprise from the DCP	1st Year	(20 –20)	Rs.
		2nd Year	(20 –20)	Rs.
		3rd Year	(20 –20)	Rs.
		Total		
10.	Year for which Claim filed by the Enterprise			**20_ _ - _ _**
11	Amount of road tax paid on vehicles manufactured by the Enterprise which are sold and registered in the State of Andhra Pradesh during the period as certified by the Govt. dept./Agency/ organization			**Rs.**
12	**Reimbursement of road Tax @ 100% paid and claimed by the Enterprise**			

DECLARATION

I / We hereby confirm that to the best of our knowledge and belief, information given herein before and other papers enclosed are true and correct in all respects. We further undertake to substantiate the particulars about promoter(s) and other details with documentary evidence as and when called for.

I/We here by agree that I/We shall forthwith repay the amount released to me/us under scheme, if the amount of reimbursement of tax are found to be disbursed in excess of the amount actually admissible whatsoever the reason.

Station: Signature of Authorized Person

Date: with Firm/Office Seal.

- The following documents are to be furnished:

i) Payment and Receipts for the Road taxes
ii) All the required document as per Check-Slip at PART–C, for the first time of the claim.

13. Recommendations of the Inspecting Officer

(not to be filled by the Enterprise/Industry, to be filled by inspecting Officer)

a. Amount claimed in Rs. :

b. Amount recommended in Rs. :

The claim application of the captioned Enterprise/Industry is verified as per the operational guidelines. The Enterprise/Industry is eligible for availing incentives. The Enterprise/Industry did not add or remove any Plant & Machinery and there is no change of line of activity and capacity. Further, the Enterprise/Industry is in continuous operation, there is no break-in- production (if so the details of the break-in-production) and I recommend the above incentives to the captioned Enterprise/Industry.

Signature of Inspecting Officer with Name & Designation.

14. Remarks of the General Manager:

The applicant Enterprise/Industry is eligible for above incentives and the claim is in order. The computation of capital cost has been done as per the provisions under the scheme. I recommend for sanction of above incentives.

Signature of General Manager with Office Seal.

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Form K2-A

Certificate of Road Tax Collected by Andhra Pradesh Government on Vehicles Manufactured and Sold by the Enterprise / by Enterprise Dealers

I/We hereby confirm that I/We have examined the suitable Registers, statements, and records available with RTA department in respect of Enterprise M/s..... and authorised dealers of enterprise. To certify amount of Road Tax Collected by Andhra Pradesh Government on cars manufactured and sold by Enterprise or through its authorised dealers during the period from ___/___/____to ___/___/____(1st Half Year/ 2nd Half Year)

No	Name of the Dealer	No of Cars Sold	Base Value	SGST @__%	CGST @__%	Cess @ ____%	Other Charges	Total Value	Road Tax
1. Car Model Name									
Sub Total									
2. Car Model Name									
Sub Total									
Grand Total									

I/ We hereby certify that Rs …… (in Words) is collected as a road tax by Government of Andhra Pradesh on Cars sold and registered in Andhra Pradesh.

Signature & Stamp/seal Of
The Deputy Transport Commissioner,
Anantapuramu District

Name :

Place & Date :

Annexure- K3:
APPLICATION CUM VERIFICATION FORM FOR CLAIMING SUBSIDY FOR GREEN MEASURES

1.0.	Details of Industry:																
1.1	Name of the Enterprise																
	M/s.																
1.2	Name of the Proprietor/Managing Partner/Managing Director																
1.3	GSTIN No. of the Enterprise/Industry/ Proprietor / Managing Partner / Managing Director:																
1.4	PAN No. of the Proprietor / Managing Partner / Managing Director:																
2.0.	Address of the Enterprise																
2.1	Office																
2.2.	Factory Location																
3.0.	Status																
3.1	Category of the Enterprise (Pl tick mark whichever is applicable)																
	Micro			Small				Medium									
	Large			Mega				Ultra Mega									
3.2.	Constitution of the Organization (Pl tick mark whichever is applicable)																
	Proprietary			Partnership				Pvt. Ltd.									
	Public Ltd.			Cooperatives Society				Others									
3.3.	Status of the Industry (Pl tick mark whichever is applicable)																
	New Unit			Expansion				Diversification									
3.4	Date of commencement of production (date of First Sale Bill/ Invoice)																
		D	D	M	M	Y	Y	Y	Y								
3.5.	UAM/ EM - Part II /IEM – Part B / IL No.																
	Date of issue																
4.	EMPLOYMENT																
	S.No.	Category						Male				Female				Total	
	i.	Management & Staff															
	ii.	Supervisory															
	iii.	Workers															

	Total				
iv.	Local persons				
	% of Local employment				

5. Fixed Capital Investment (in Rs.)

S.No.	Nature of Assets	New /Existing Enterprise	Expansion/ Diversification	% of increase under Exp./ Diversification
i.	(1)	(2)	(3)	(4)
ii.	Land			
iii.	Building			
	Plant & Machinery			
iv.	Total			

(If it is a new enterprise/industry, then column (3) and (4) need not be filled and it may be strike off)

6. **Line of Activity**

	Line of activity	Units (Nos. Tons/Ltrs.)	Capacity	Values in Rs.
New /Existing				
Expan./ Diver. projectt				
% of increase under Expansion/ Diversification				

Note: In respect of Expansion/Diversification projects, Enterprises involving at least 25% enhancement on FCI and Capacity are eligible for claiming incentives

7. Details of Equipment Purchased for Cleaner production measures:

S.No	Name of the equipment	Name & address of the Supplier	Bill no. & date	Cost of the equipment in Rs.	APGST /CST in Rs.	Excise Duty in Rs.	Freight Charges in Rs.	Other Charges in Rs.	Total in Rs.
1.									

	2									
	3									
	4									
	5									
		Total								
8.	**Amount of subsidy claimed in Rs.** **(@50% limited to Rs. 50 Crs)**									

DECLARATION

I / We hereby confirm that to the best of our knowledge and belief, information given herein before and other papers enclosed are true and correct in all respects. We further undertake to substantiate the particulars about promoter(s) and other details with documentary evidence as and when called for.

I/We hereby agree that I/We shall forthwith repay the amount released to me/us under scheme, if the amount of reimbursement of tax is found to be disbursed in excess of the amount actually admissible whatsoever the reason.

Station: Signature of Authorized Person

Date: with Firm/Office Seal.

The following documents are to be furnished:

- Original purchase Bills and payment proof duly certified by the FIs in case of Bank Finance or C. A. in case of Self Finance.
- Valid CFO from APPCB
- All the required document as per Check-Slip at PART–C, for the first time of the claim.

9. Recommendations of the Inspecting Officer

(not to be filled by the Enterprise/Industry, to be filled by inspecting Officer)

a.	Amount claimed in Rs.	
b.	Amount recommended in Rs.	

The claim application of the captioned Enterprise/Industry is verified as per the operational guidelines. The Enterprise/Industry is eligible for availing incentives. The Enterprise/Industry did not add or remove any Plant & Machinery and there is no change of line of activity and capacity. Further, the Enterprise/Industry is in continuous operation, there is no break-in- production (if so the details of the break-in-production) and I recommend the above incentives to the captioned Enterprise/Industry.

Signature of Inspecting Officer with Name & Designation

10. Remarks of the General Manager:

The applicant Enterprise/Industry is eligible for above incentives and the claim is in order. The computation of capital cost has been done as per the provisions under the scheme. I recommend for sanction of the above incentives.

Signature of General Manager with Office Seal.

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Annexure- K4:

APPLICATION CUM VERIFICATION FORM FOR CLAIMING REIMBURSEMENT POWER TARIFF

1.0.	Details of Industry:															
1.1	Name of the Enterprise															
	M/s.															
1.2	Name of the Proprietor/Managing Partner/Managing Director															
1.3	GSTIN No. of the Enterprise/Industry/ Proprietor / Managing Partner / Managing Director:															
1.4	PAN No. of the Proprietor / Managing Partner / Managing Director:															
2.0.	Address of the Enterprise															
2.1	Office															
2.2.	Factory Location															
3.0.	Status															
3.1	Category of the Enterprise (Pl tick mark whichever is applicable)															
	Micro		Small		Medium											
	Large		Mega		Ultra Mega											
3.2.	Constitution of the Organization (Pl tick mark whichever is applicable)															
	Proprietary		Partnership		Pvt. Ltd.::											
	Public Ltd.		Cooperatives Society		Others											
3.3.	Status of the Industry (Pl tick mark whichever is applicable)															
	New Unit		Expansion		Diversification											
3.4	Date of commencement of production (date of First Sale Bill/ Invoice)															
		D	D	M	M	Y	Y	Y	Y							
3.5.	UAM/ EM - Part II /IEM – Part B / IL No.															
	Date of issue															

4.	EMPLOYMENT				
	S.No.	Category	Male	Female	Total
	i.	Management & Staff			
	ii.	Supervisory			
	iii.	Workers			
		Total			
	iv.	Local persons			
		% of Local employment			

5.	Fixed Capital Investment (in Rs.)				
	S.No.	Nature of Assets	New /Existing Enterprise	Expansion/ Diversification	% of increase under Exp./ Diversification
	i.	(1)	(2)	(3)	(4)
	ii.	Land			
	iii.	Building			
		Plant & Machinery			
	iv.	Total			
	(If it is a new enterprise/industry, then column (3) and (4) need not be filled and it may be strike off)				

6.	**Line of Activity**				
		Line of activity	Units (Nos. Tons/Ltrs.)	Capacity	Values in Rs.
	New /Existing				
	Expan./ Diver. project				
	% of increase under Expansion/ Diversification				
	Note: In respect of Expansion/Diversification projects, Enterprises involving at least 25% enhancement on fixed capital investment and Capacity are eligible for claiming incentives				

7.	Existing power connection in HP

8.	New power connection in HP				
9.	Date of new power connection released				
10.	Power utilized during previous 3 years before this Expansion / diversification	S.No.	Financial year	Units consumed	Total Amount paid in Rs.
		1			
		2			
		3			
			Total		

11. Details of energy consumed from the DCP and amount claimed for the Half years

Financial Year	1st Half Year 1st April to 30th September		2nd Half Year 1st October to 31st March	
2019-20				
…				
…				
…				

11	Period for which the current claim is filed	1st HY / 2nd HY of FY 20_ _ - _ _
12	Total amount paid by the Company	Rs.
13.	Power supply charges @Rs.3/- per KWH per unit	Rs.
14.	The charges paid over and above the cost @Rs.3/- per unit	Rs.
15.	Amount claimed for reimbursement	Rs.

DECLARATION

I/We hereby confirm that to the best of our knowledge and belief, information given herein before and other papers enclosed are true and correct in all respects. We further undertake to substantiate the particulars about promoter(s) and other details with documentary evidence as and when called for.

I/We hereby agree that I/We shall forthwith repay the amount released to me/us under scheme, if the amount of reimbursement of tax is found to be disbursed in excess of the amount actually admissible whatsoever the reason.

Station: Signature of Authorized Person

Date: with Firm/Office Seal.

The following documents are to be furnished:

- Power release certificate issued by DISCOMs for 1st time claim
- Power bills and payment proofs/ receipts from DISCOMs
- Valid CFO copy
- All the required document as per Check-Slip at PART–C, for the first time of the claim.

16. Recommendations of the Inspecting Officer

(not to be filled by the Enterprise/Industry, to be filled by inspecting Officer)

a. Amount claimed in Rs. :

b. Amount recommended in Rs. :

The claim application of the captioned Enterprise/Industry is verified as per the operational guidelines. The Enterprise/Industry is eligible for availing incentives. The Enterprise/Industry did not add or remove any Plant & Machinery and there is no change of line of activity and capacity. Further, the Enterprise/Industry is in continuous operation, there is no break-in- production (if so the details of the break-in-production) and I recommend the above incentives to the captioned Enterprise/Industry.

Signature of Inspecting Officer with Name & Designation.

17. Remarks of the General Manager:

The applicant Enterprise/Industry is eligible for above incentives and the claim is in order. The computation of capital cost has been done as per the provisions under the scheme. I recommend for sanction of above incentives.

Signature of General Manager with Office Seal.

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Annexure-K5-1

APPLICATION CUM VERIFICATION FOR REIMBURSEMENT OF COST INVOLVED IN SKILL UPGRADATION / TRAINING

1.0.	Details of Industry:														
1.1	Name of the Enterprise														
	M/s.														
1.2	Name of the Proprietor/Managing Partner/Managing Director														
1.3	GSTIN No. of the Enterprise/Industry/ Proprietor / Managing Partner / Managing Director:														
1.4	PAN No. of the Proprietor / Managing Partner / Managing Director:														
2.0.	Address of the Enterprise														
2.1	Office														
2.2.	Factory Location														
3.0.	Status														
3.1	Category of the Enterprise (Pl tick mark whichever is applicable)														
	Micro		Small		Medium										
	Large		Mega		Ultra Mega										
3.2.	Constitution of the Organization (Pl tick mark whichever is applicable)														
	Proprietary		Partnership		Pvt.Ltd.::										
	Public Ltd.		Cooperatives Society		Others										
3.3.	Status of the Industry (Pl tick mark whichever is applicable)														
	New Unit		Expansion		Diversification										
3.4	Date of commencement of production (date of First Sale Bill/ Invoice)														
		D	D	M	M	Y	Y	Y	Y						
3.5.	UAM/ EM - Part II /IEM – Part B / IL No.														
	Date of issue														
4.	EMPLOYMENT														
	S.No.	Category			Male			Female			Total				

	i.	Management & Staff				
	ii.	Supervisory				
	iii.	Workers				
		Total				
	iv.	Local persons				
		% of Local employment				

5. Fixed Capital Investment (in Rs.)

S.No.	Nature of Assets	New /Existing Enterprise	Expansion/ Diversification	% of increase under Exp./ Diversification
i.	(1)	(2)	(3)	(4)
ii.	Land			
iii.	Building			
	Plant & Machinery			
iv.	Total			

(If it is a new enterprise/industry, then column (3) and (4) need not be filled and it may be strike off)

6. **Line of Activity**

	Line of activity	Units (Nos. Tons/Ltrs.)	Capacity	Values in Rs.
New /Existing				
Expan./ Diver. projectt				
% of increase under Expansion/ Diversification				

Note: In respect of Expansion/Diversification projects, Enterprises involving at least 25% enhancement on fixed capital investment and Capacity are eligible for claiming incentives

7. Details of Training subsidies availed earlier ::

	S.No.	Financial year	Name of the training imparted	Institution imparted training	No. of persons completed training	Amount in Rs. Claimed	Sanctioned	Released
	i.							
	ii.							
	iii.							
	iv.							
	v.							
		Total						

8.	Is the industry/Enterprise availed the training infrastructure of any Government agency like DRDA etc.?(Pl./.mark) Yes/ No. If yes, pl. give details.			
	YES		NO	
9.	Name of the skill development Programme under which employees are trained:			
10.	Name of the institute given the training:			
11.	No. of skilled employment trained by the industry (Enclose the Employee details – Annexure K5-A)			
12.	Expenditure incurred for training Programme (Enclose the CA certificate- **Annexure K5- B**)			
13.	Amount Claimed for training @Rs.10,000/- per head		**Rs.**	
15.	Total Amount claimed		**Rs.**	

DECLARATION

I / We hereby confirm that to the best of our knowledge and belief, information given herein before and other papers enclosed are true and correct in all respects. We further undertake to substantiate the particulars about promoter(s) and other details with documentary evidence as and when called for.

I/We hereby agree that I/We shall forthwith repay the amount released to me/us under scheme, if the amount of reimbursement of tax

are found to be disbursed in excess of the amount actually admissible whatsoever the reason.

Station: Signature of Authorized Person

Date: with Firm/Office Seal.

16. RECOMMENDATIONOFTHEINSPECTINGOFFICER:

(not to be filled by the Enterprise/Industry, to be filled by inspecting Officer)

a. Amount claimed in Rs. :

b. Amount recommended in Rs. :

(Training subsidy @Rs.10,000/- per trainee Max. 2000 for 5 years)

The claim application of the captioned Enterprise/Industry is verified as per the operational guidelines. The Enterprise/Industry is eligible for availing incentives. The Enterprise/Industry did not add or remove any Plant & Machinery and there is no change of line of activity and capacity. Further, the Enterprise/Industry is in continuous operation, there is no break-in-production (if not the details of the break-in-production) and I recommend the above incentives to the captioned Enterprise/Industry.

Documents enclosed:

a. Copies of training certificates and payment receipts.
b. All other required documents as per Check-Slip at PART–C,for the first time of the claim.

Signature of Inspecting Officer with Name & Designation.

17. Remarks of the General Manager:

The applicant Enterprise/Industry is eligible for above incentives and the claim is in order. The computation of capital cost has been done as per the provisions under the scheme. I recommend for sanction of above incentives.

Signature of General Manager with Office Seal.

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Annexure-K5-2

APPLICATION CUM VERIFICATION FOR REIMBURSEMENT OF costs incurred for the construction of the Training Center and the facilities contained therein

1.0.	Details of Industry:														
1.1	Name of the Enterprise														
	M/s.														
1.2	Name of the Proprietor/Managing Partner/Managing Director														
1.3	GSTIN No. of the Enterprise/Industry/ Proprietor / Managing Partner / Managing Director:														
1.4	PAN No. of the Proprietor / Managing Partner / Managing Director:														
2.0.	Address of the Enterprise														
2.1	Office														
2.2.	Factory Location														
3.0.	Status														
3.1	Category of the Enterprise (Pl tick mark whichever is applicable)														
	Micro		Small		Medium										
	Large		Mega		Ultra Mega										
3.2.	Constitution of the Organization (Pl tick mark whichever is applicable)														
	Proprietary		Partnership		Pvt.Ltd.::										
	Public Ltd.		Cooperatives Society		Others										
3.3.	Status of the Industry (Pl tick mark whichever is applicable)														
	New Unit		Expansion		Diversification										
3.4	Date of commencement of production (date of First Sale Bill/ Invoice)														
		D	D	M	M	Y	Y	Y	Y						
3.5.	UAM/ EM - Part II /IEM – Part B / IL No.														
	Date of issue														
4.	EMPLOYMENT														
	S.No.	Category			Male			Female			Total				

i.	Management & Staff				
ii.	Supervisory				
iii.	Workers				
	Total				
iv.	Local persons				
	% of Local employment				

5. Fixed Capital Investment (in Rs.)

S.No.	Nature of Assets	New /Existing Enterprise	Expansion/ Diversification	% of increase under Exp./ Diversification
i.	(1)	(2)	(3)	(4)
ii.	Land			
iii.	Building			
	Plant & Machinery			
iv.	Total			

(If it is a new enterprise/industry, then column (3) and (4) need not be filled and it may be strike off)

6. **Line of Activity**

	Line of activity	Units (Nos. Tons/Ltrs.)	Capacity	Values in Rs.
New /Existing				
Expan./ Diver. projectt				
% of increase under Expansion/ Diversification				

Note: In respect of Expansion/Diversification projects, Enterprises involving at least 25% enhancement on fixed capital investment and Capacity are eligible for claiming incentives

14.	Amount Claimed for construction of training centre (Enclose the CE certificate – K5-C)	**Rs.**
15.	Total Amount claimed	**Rs.**

DECLARATION

I / We hereby confirm that to the best of our knowledge and belief, information given herein before and other papers enclosed are true and correct in all respects. We further undertake to substantiate the particulars about promoter(s) and other details with documentary evidence as and when called for.

I/We hereby agree that I/We shall forthwith repay the amount released to me/us under scheme, if the amount of reimbursement of tax are found to be disbursed in excess of the amount actually admissible whatsoever the reason.

Station: Signature of Authorized Person

Date: with Firm/Office Seal.

16. RECOMMENDATION OF THE INSPECTING OFFICER:

(not to be filled by the Enterprise/Industry, to be filled by inspecting Officer)

a. Amount claimed in Rs. :

b. Amount recommended in Rs. :

The claim application of the captioned Enterprise/Industry is verified as per the operational guidelines. The Enterprise/Industry is eligible for availing incentives. The Enterprise/Industry did not add or remove any Plant & Machinery and there is no change of line of activity and capacity. Further, the Enterprise/Industry is in continuous operation, there is no break-in-production (if not the details of the break-in-production) and I recommend the above incentives to the captioned Enterprise/Industry.

Documents enclosed:

a. Chartered Engineer Certificate As per Annexure 5C.
b. All other required documents as per Check-Slip at PART–C,for the first time of the claim.

Signature of Inspecting Officer with Name & Designation.

17. Remarks of the General Manager:

The applicant Enterprise/Industry is eligible for above incentives and the claim is in order. The computation of capital cost has been done as per the provisions under the scheme. I recommend for sanction of above incentives.

Signature of General Manager with Office Seal.

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RM – K5-A

DETAILS OF THE EMPLOYEE

S.No.	Item	Details
1.	Name of the Employee	
2.	Name of the Father / husband	
3.	Age in years	
4.	Aadhaar number	
6.	Local / Nonlocal (State as an unit)	
7.	Educational Qualifications:	ITI/SSC / Degree /B.Tech/ PG
8.	Previous Experience	
9.	EPF No	
10.	ESI No.	
11.	Date of Joining the Industry	
12.	Training Period	From _ _ /_ _ /_ _ _ _ to _ _ / _ _ / _ _ _ _
13.	Expenditure incurred for Training:	
14.	Training Organization:	
15.	Whether any Government funds are availed by the Company for this training purpose	YES / NO
	If so, give details	Enclosed / Not Applicable

Declaration

I have verified the above facts & certify that the above particulars are true and correct.

AUTHORISED SIGNATIORY:

Name:……. Designation:……

Date:…… Seal:……

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Annexure K5-B

CHARTERED ACCOUNTANT CERTIFICATE

I/We here by confirm that I/We have examined the prescribed registers, books of accounts and the bank statement in respect of M/s.....(enterprise).

I/ We hereby certify that the above figures furnished by the Enterprise holder are verified with the records of the Enterprise /Enterprise as per the provisions.

I/We fully understand that any submission made in this certificate if proved incorrect or false, will render me/us liable to face any penal action or other consequences as may be prescribed in the law or otherwise warranted.

Signature & Stamp/seal of the Signatory

Name

Membership No.
Full
address

Name and address of the Institution where registered.

Date

Place

==========

Annexure- K5-C

CIVIL ENGINEER'S CERTIFICATE ON COST OF TRAINING CENTRE FACILITY

I hereby certify that M/s. _ _ _

Annexure- K6:

APPLICATION CUM VERIFICATION FORM FOR CLAIMING REIMBURSEMENT OF WATER SUPPLY CHARGES

1.0.	Details of Industry:														
1.1	Name of the Enterprise														
	M/s.														
1.2	Name of the Proprietor/Managing Partner/Managing Director														
1.3	GSTIN No. of the Enterprise/Industry/ Proprietor / Managing Partner / Managing Director:														
1.4	PAN No. of the Proprietor / Managing Partner / Managing Director:														
2.0.	Address of the Enterprise														
2.1	Office														
2.2.	Factory Location														
3.0.	Status														
3.1	Category of the Enterprise (Pl tick mark whichever is applicable)														
	Micro		Small		Medium										
	Large		Mega		Ultra Mega										
3.2.	Constitution of the Organization (Pl tick mark whichever is applicable)														
	Proprietary		Partnership		Pvt.Ltd.::										
	Public Ltd.		Cooperatives Society		Others										
3.3.	Status of the Industry (Pl tick mark whichever is applicable)														
	New Unit		Expansion		Diversification										
3.4	Date of commencement of production (date of First Sale Bill/ Invoice)														
		D	D	M	M	Y	Y	Y	Y						
3.5.	UAM/ EM - Part II /IEM – Part B / IL No.														
	Date of issue														
4.	EMPLOYMENT														
	S.No.	Category								Male		Female		Total	
	i.	Management & Staff													

	ii.	Supervisory				
	iii.	Workers				
		Total				
	iv.	Local persons				
		% of Local employment				

5.	Fixed Capital Investment (in Rs.)				
	S.No.	Nature of Assets	New /Existing Enterprise	Expansion/ Diversification	% of increase under Exp./ Diversification
	i.	(1)	(2)	(3)	(4)
	ii.	Land			
	iii.	Building			
		Plant & Machinery			
	iv.	Total			
	(If it is a new enterprise/industry, then column (3) and (4) need not be filled and it may be strike off)				

6.	**Line of Activity**				
		Line of activity	Units (Nos. Tons/Ltrs.)	Capacity	Values in Rs.
	New /Existing				
	Expan./ Diver. projectt				
	% of increase under Expansion/ Diversification				
	Note: In respect of Expansion/Diversification projects, Enterprises involvin g at least 25% enhancement on fixed capital investment and Capacity are eligible for claiming incentives				

7.	Installed capacity of the existing Enterprise as certified by the financial institution/ CA			
8	Production details preceding three years before expansion/ diversification project as certified by the financial	Year	Enterprises	Total production
		1		
		2		
		3		

	institution / CA.	Total		
9.	Water Supply charges paid already availed by Enterprise from the DCP	1st Year	(20 –20)	Rs.
		2nd Year	(20 –20)	Rs.
		3rd Year	(20 –20)	Rs.
		Total		
10	Claim application submitted by the Enterprise for the Year			**1st HY / 2nd HY** **20_ _ - _ _**
11	Amount paid by the Enterprise during the year as certified by the Govt. dept. /Agency / Organization			**Rs.**
12	**Reimbursement of amount @ Rs.35/- per KL, claimed by the Enterprise**			**Rs.**

DECLARATION

I / We hereby confirm that to the best of our knowledge and belief, information given herein before and other papers enclosed are true and correct in all respects. We further undertake to substantiate the particulars about promoter(s) and other details with documentary evidence as and when called for.

I/We here by agree that I/We shall forthwith repay the amount released to me/us under scheme, if the amount of Reimbursement of tax are found to be disbursed in excess of the amount actually admissible whatsoever the reason.

Station: Signature of Authorised Person

Date: with Firm/OfficeSeal.

- The following documents are to be furnished:

1. Payment and Receipts for the Water supply charges
2. All the required document as per Check-Slip at PART–C, for the first time of the claim.

13. RECOMMENDATION OF THE INSPECTING OFFICER:

(not to be filled by the Enterprise/Industry, to be filled by inspecting Officer)

a. Amount claimed in Rs. :

b. Amount recommended in Rs. :

The claim application of the captioned Enterprise/Industry is verified as per the operational guidelines. The Enterprise/Industry is eligible for availing incentives. The Enterprise/Industry did not add or remove any Plant & Machinery and there is no change of line of activity and capacity. Further, the Enterprise/Industry is in continuous operation, there is no break-in- production (if so the details of the break-in-production) and I recommend the above incentives to the captioned Enterprise/Industry.

Signature of Inspecting Officer with Name& Designation.

14. Remarks of the General Manager:

The applicant Enterprise/Industry is eligible for above incentives and the claim is in order. The computation of capital cost has been done as per the provisions under the scheme. I recommend for sanction of above incentives.

Signature of General Manager with Office Seal.

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Annexure- K7:

APPLICATION CUM VERIFICATION FORM FOR CLAIMING CAPITAL SUBSIDY

1.0.	Details of Industry:														
1.1	Name of the Enterprise														
	M/s.														
1.2	Name of the Proprietor/Managing Partner/Managing Director														
1.3	GSTIN No. of the Enterprise/Industry/ Proprietor / Managing Partner / Managing Director:														
1.4	PAN No. of the Proprietor / Managing Partner / Managing Director:														
2.0.	Address of the Enterprise														
2.1	Office														
2.2.	Factory Location														
3.0.	Status														
3.1	Category of the Enterprise (Please tick mark whichever is applicable)														
	Micro		Small		Medium										
	Large		Mega		Ultra Mega										
3.2.	Constitution of the Organization (Pl tick mark whichever is applicable)														
	Proprietary		Partnership		Pvt.Ltd.::										
	Public Ltd.		Cooperatives Society		Others										
3.3.	Status of the Industry (Pl tick mark whichever is applicable)														
	New Unit		Expansion		Diversification										
3.4	Date of commencement of production (date of First Sale Bill/ Invoice)														
		D	D	M	M	Y	Y	Y	Y						
3.5.	UAM/ EM - Part II /IEM – Part B / IL No.														
	Date of issue														
4.	EMPLOYMENT														
	S.No.	Category								Male		Female		Total	
	i.	Management & Staff													

	ii.	Supervisory				
	iii.	Workers				
		Total				
	iv.	Local persons				
		% of Local employment				

5.	Fixed Capital Investment (in Rs.)					
	S.No.	Nature of Assets	New /Existing Enterprise	Expansion/ Diversification	% of increase under Exp./ Diversification	
	i.	(1)	(2)	(3)	(4)	
	ii.	Land				
	iii.	Building				
		Plant & Machinery				
	iv.	Total				
	(If it is a new enterprise/industry, then column (3) and (4) need not be filled and it may be struck off)					

6.	**Line of Activity**					
		Line of activity	Units (Nos. Tons/Ltrs.)	Capacity	Values in Rs.	
	New /Existing					
	Expan. / Diver. project					
	% of increase under Expansion/ Diversification					
	Note: In respect of Expansion/Diversification projects, Enterprises involving at least 25% enhancement on fixed capital investment and Capacity are eligible for claiming incentives					

7.	Sales Tax APGST /CST / SGST Regn. No &		Date	
8.	Installed capacity of the existing Enterprise as certified by the financial institution/ CA			

9	Production details preceding 3 years before expansion/	Year	Enterprises	Total production
		1		

	diversification project as certified by the financial institution / CA.	2		
		3		
		Total		
10	Claim application submitted by the Enterprise for the Year			**20_ _ - _ _**
11	The cumulative Eligible Cost of Fixed Assets			Rs.
12	Amount eligible for disbursement per year (sl.no.11 /25)			Rs.
13	Amount of incentives sanctioned during the current year (including incentives sanctioned during the first 3 years from DCP)			
14	Gap of the incentives committed (sl.no.12 – s.no.13)			
15.	Incentive amount to be sanctioned			

DECLARATION

I / We hereby confirm that to the best of our knowledge and belief, information given herein before and other papers enclosed are true and correct in all respects. We further undertake to substantiate the particulars about promoter(s) and other details with documentary evidence, as and when called for.

I/We hereby agree that I/We shall forthwith repay the amount released to me/us under scheme, if the amount of reimbursement of tax is found to be disbursed in excess of the amount actually admissible whatsoever the reason.

Station: Signature of Authorised Person

Date: with Firm/Office Seal.

- The following documents are to be furnished:

- Bills / invoices of fixed assets purchased
- Incentive amounts sanctioned during the year.
- All the required documents as per Check-Slip at PART–C, for the first time of the claim.

16. RECOMMENDATION OF THE INSPECTING OFFICER:

(not to be filled by the Enterprise/Industry, to be filled by inspecting Officer)

a. Amount claimed in Rs. :

b. Amount recommended in Rs. :

The claim application of the captioned Enterprise/Industry is verified as per the operational guidelines. The Enterprise/Industry is eligible for availing incentives . The Enterprise/Industry did not add or remove any Plant & Machinery and there is no change of line of activity and capacity. Further, the Enterprise/Industry is in continuous operation, there is no break-in- production (if so, the details of the break-in-production) and I recommend the above incentives to the captioned Enterprise/Industry.

Signature of Inspecting Officer with Name& Designation.

17. Remarks of the General Manager:

The applicant Enterprise/Industry is eligible for above incentives and the claim is in order. The computation of capital cost has been done as per the provisions under the scheme. I recommend for sanction of above incentives.

Signature of General Manager with Office Seal.

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PART - C

CHECK – SLIP

Documents Enclosed (tick appropriate)

1.	Certificate from the financing institution concerned, showing term loan released and the value of assets acquired as on or prior to filing of claim/within 6 months from the date of commencement of commercial production, whichever is earlier, together with other details and machinery statement as a statement of account in the form prescribed with attested copies of bills in case of institutionally financed Enterprises/industries. **OR** List of Plant & Machinery & Equipment purchased and installed in the prescribed form with attested copies of bills and payment proof in respect of self-financed Enterprises/industries – as given in IDP 2015-20	
2.	Certificate from the Chartered Accountant and % of holding of equity in the mpany by each partner/director	Yes/No/NA
3.	Regd. Partnership Deed/Articles of Association and Memorandum of Association in case of Pvt. Ltd and Limited companies along with incorporation certificate/ Bye-laws in case of Indl. Cooperative along with Registration Certificate.	Yes/No/NA
4.	Documents in original to be produced to the inspecting officer of DIC for verification (tick appropriate)	Yes/No/NA
5.	Approval of Director of Factories	Yes/No/NA
6.	Boilers Certificate	Yes/No/NA
7.	Approval of Director of Town & Country Planning /UDA	Yes/No/NA
8.	Regular building plans approval of Municipality /Gram Panchayat.	Yes/No/NA
9.	Consent for Operation from APPCB/Acknowledgement from the GM, DIC concerned	Yes/No/NA
10.	Power release Certificate from APTRANSCO/DISCOM	Yes/No/NA
11.	Environmental clearance	Yes/No/NA
12.	Other statutory approvals (specify)	Yes/No/NA
13.	UAM/ EM Part – I full set (MSME) /IEM/IL – Part A (Large /Mega)	Yes/No/NA
14.	UAM/EM Part – II full set (MSME) /IEM/IL – Part B (Large /Mega)	Yes/No/NA
15.	Project Report	Yes/No/NA
16.	Term loan sanction letters	Yes/No/NA
17.	Board Resolution authorizing to sign and file claim etc., in case of Pvt./Ltd., Companies, Cooperatives and similar	Yes/No/NA

	authorization in respect of partnership firms	
18.	Registered land Sale deed/Premises Lease deed	Yes/No/NA
19.	C.A. and C.E. Certificate regarding 2nd hand plant & machinery	Yes/No/NA
20.	C.E. Certificate for self-fabricated machinery	Yes/No/NA
21.	BIS Certificate	Yes/No/NA
22.	Explosive License	Yes/No/NA
23.	VAT/CST/SGST Certificate	Yes/No/NA
24.	Others, if any	Yes/No/NA

(N.A: = Not Applicable)

Signature of Authorized Person with firm / Office Seal

REMARKS OF THE INSPECTING OFFICER

Verified all the above documents submitted by the Entrepreneur and found correct.

R KARIKAL VALAVEN
SPECIAL CHIEF SECRETARY TO GOVERNMENT